

# Digital Content Usage Authorization

Date: [Insert Date]

To Whom It May Concern,

This letter serves as authorization for the usage of digital content created by [Your Name/Organization], located at [Your Address], for educational purposes. The content in question includes [describe the specific content, e.g., articles, videos, images, etc.].

The authorized recipient of this content is [Recipient Name/Organization], located at [Recipient Address]. This authorization permits the use of the aforementioned content solely for educational purposes, including but not limited to [list specific uses, e.g., presentations, classroom materials, online courses, etc.].

The following conditions apply to this authorization:

- Proper attribution must be given to [Your Name/Organization] as the creator of the content.
- The content must not be altered in any way without prior written consent.
- No commercial use of the content is permitted.

If you agree to these terms, please sign and return a copy of this letter to confirm your acceptance of this authorization.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]

Recipient Acknowledgment:

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[Recipient Name]

[Recipient Position]

[Recipient Organization]

Date: \_\_\_\_\_