

# IP Transfer Confirmation

**Date:** [Insert Date]

**To:** [Recipient Name]

**Address:** [Recipient Address]

Dear [Recipient Name],

We are pleased to inform you that the intellectual property (IP) rights for [Description of IP, e.g., "Trademark Name/Patent Title"] have been successfully transferred to you as of [Transfer Date].

This transfer includes all rights and privileges associated with the aforementioned IP as per the agreement dated [Agreement Date]. The transfer has been duly recorded in our files.

Please keep this letter for your records as confirmation of the IP transfer.

If you have any questions or require further assistance, please do not hesitate to contact us.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]