

Volunteer Task List

Date: [Insert Date]

Dear [Volunteer Name],

Thank you for your willingness to volunteer! Below is the list of tasks you will be responsible for:

1. [Task 1: Description of the task]
2. [Task 2: Description of the task]
3. [Task 3: Description of the task]
4. [Task 4: Description of the task]
5. [Task 5: Description of the task]

Please feel free to reach out if you have any questions or need further assistance.

Thank you for your dedication!

Sincerely,

[Your Name]
[Your Position]
[Organization Name]