Direct Deposit Authorization Form

Date:
To: [Retirement Benefits Provider's Name]
Re: Direct Deposit Authorization for Retirement Benefits
Dear [Retirement Benefits Provider's Name],
I, [Your Full Name], am writing to authorize the direct deposit of my retirement benefits into a bank account. Below are the details of my bank account:
Account Holder Name: [Your Full Name] Bank Name: [Your Bank Name] Account Number: [Your Account Number] Routing Number: [Your Routing Number] Type of Account: [Checking/Savings]
I understand that my retirement benefits will be directly deposited into the specified bank account on the designated payment dates. I agree to notify you of any changes to my banking information.
Thank you for your assistance in this matter.
Sincerely,
[Your Signature] [Your Printed Name] [Your Address] [Your Phone Number] [Your Email Address]