

Direct Deposit Authorization

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Recipient's Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally authorize direct deposit of my freelance payments into my bank account. Please find the necessary banking information below:

Bank Name: [Your Bank Name]

Account Holder Name: [Your Name]

Account Number: [Your Account Number]

Routing Number: [Your Routing Number]

This authorization will remain in effect until canceled by me in writing. I appreciate your attention to this matter and look forward to continuing our working relationship.

Thank you.

Sincerely,

[Your Name]