

Estate Account Registration Procedure

Date: [Insert Date]

To Whom It May Concern,

Subject: Estate Account Registration

I, [Your Name], am writing to initiate the procedure for registering the estate account for the estate of [Deceased Person's Name]. As the [Relationship to Deceased], I am authorized to manage the affairs of the estate.

Required Documents:

- Death Certificate of [Deceased Person's Name]
- Will or Testament (if applicable)
- Identification Proof of the Executor/Administrator
- Tax Identification Number (TIN)
- Any relevant property documents

Please find the necessary documents attached for your review. I kindly request the initiation of the estate account registration process at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]