

# Authorization Letter for Event Fundraising

Date: [Insert Date]

To Whom It May Concern,

We, [Your Organization Name], hereby authorize [Authorized Person's Name] to conduct fundraising activities on behalf of our organization. This authorization is in effect for the event scheduled on [Event Date], at [Event Location].

The purpose of this fundraising event is to [Briefly Describe Purpose]. We trust that [Authorized Person's Name] will handle all activities with integrity and in compliance with all applicable laws and regulations.

For any inquiries, please feel free to contact us at [Your Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization Name]

[Your Organization Address]

[Your Organization Phone Number]