

Restricted Site Admission Authorization

Date: [Insert Date]

To Whom It May Concern,

This letter serves as official authorization for [Name of Individual] to access the restricted site located at [Site Address] on [Date(s) of Access].

Authorized Personnel:

- Name: [Name of Individual]
- ID Number: [ID Number]
- Affiliation: [Affiliation/Organization]

The individual mentioned above is permitted to enter the restricted area for the purpose of [Reason for Access]. This authorization is valid for the specified date(s) and should be presented upon request by site security personnel.

Should there be any questions regarding this authorization, please contact [Contact Person] at [Contact Number] or [Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]