

Event Entry Authorization Letter

Date: [Insert Date]

To Whom It May Concern,

This letter serves as an authorization for [Artist/Performer Name] to have entry access to [Event Name] held on [Event Date] at [Event Location].

[Artist/Performer Name] is scheduled to perform from [Start Time] to [End Time]. This authorization allows them to access all necessary areas related to their performance.

Please ensure that [Artist/Performer Name] is granted entry upon presentation of this letter and any required identification.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]