

Financial Audit Authorization for Operational Evaluation

Date: [Insert Date]

To: [Auditor's Name]

[Auditor's Firm/Company Name]

[Address]

[City, State, Zip Code]

Dear [Auditor's Name],

We hereby authorize [Auditor's Firm/Company Name] to conduct a financial audit for the operational evaluation of [Your Company Name]. This audit is intended to assess our financial processes and ensure compliance with established standards.

The audit will encompass the following:

- Review of financial statements
- Assessment of internal controls
- Evaluation of operational efficiency

The following documents will be made available for your review:

- Financial Statements for the last fiscal year
- Bank Statements
- Invoices and Receipts

Please find enclosed a copy of our company's policies and procedures for your reference.

We expect the audit process to begin on [Start Date] and conclude by [End Date]. Should you have any inquiries or require additional information, please feel free to contact me at [Your Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Company Address]

[City, State, Zip Code]