

# Funding Approval for Resource Distribution

Date: [Insert Date]

[Recipient Name]

[Recipient Position]

[Organization Name]

[Organization Address]

Dear [Recipient Name],

We are pleased to inform you that your application for funding to support resource distribution has been approved. After careful review, we recognize the significant impact your project aims to achieve in [briefly describe the purpose or goal].

We will be granting a total of [insert amount] to assist in the distribution of [specify resources or materials]. Please ensure that the funds are utilized as outlined in your proposal.

To proceed with the release of funds, please sign and return the attached agreement by [insert return date]. Once we receive the signed agreement, we will initiate the funding transfer.

Thank you for your commitment to [mention the cause or community], and we look forward to seeing the positive outcomes of your project.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Contact Information]