

# Emergency Contact Registration

Date: [Insert Date]

To Whom It May Concern,

My name is [Your Name], and I am a prospective student applying for admission to [College/University Name]. As part of the registration process, I would like to provide my emergency contact information.

## Emergency Contact Information

**Name of Emergency Contact:** [Contact's Name]

**Relationship to Student:** [Relationship]

**Contact Number:** [Phone Number]

**Email Address:** [Email Address]

**Address:** [Contact's Address]

In case of an emergency, please feel free to contact the above individual. I appreciate your attention to this important matter.

Thank you for considering my application to [College/University Name]. I look forward to hearing from you soon.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email Address]