

# Request for Clarification on Volunteer Conflict Policies

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to seek clarification regarding the conflict policies for volunteers at [Organization's Name]. As a current volunteer, I want to ensure that I am fully informed about the procedures and guidelines that are in place.

Specifically, I would like to understand the following aspects:

- The definitions of conflicts that may arise during volunteer service.
- Notification procedures should a conflict occur.
- The resolution process for addressing these conflicts.
- Any potential consequences of unresolved conflicts.

Receiving this information will greatly assist me in adhering to the organization's policies and maintaining a positive environment for all involved.

Thank you for your attention to this matter. I look forward to your response.

Warm regards,

[Your Name]

[Your Contact Information]

[Your Position/Role, if applicable]