Letter of Appeal for Volunteer Conflict Intervention

Date: [Insert Date]
To: [Recipient's Name]
[Recipient's Title]
[Organization's Name]
[Organization's Address]
Dear [Recipient's Name],
I hope this message finds you well. My name is [Your Name], and I am a volunteer with [Organization's Name]. I am writing to formally appeal for assistance in addressing a conflict that has arisen within our volunteer team.
Details of the Conflict:
[Briefly describe the nature of the conflict, including parties involved, context, and any attempt made to resolve it.]
Given the impact of this conflict on our work and the morale of our team, I believe that intervention from a neutral party would be beneficial. I kindly request that [Organization's Name] facilitate a mediation session to help us resolve our differences and restore a positive working environment.
I am committed to ensuring a constructive outcome and am hopeful that with guidance, we can move forward effectively as a team.
Thank you for considering my appeal. I look forward to your prompt response.
Sincerely,
[Your Name]
[Your Contact Information]
[Your Role/Position, if applicable]