

# Digital Signature Authorization

Date: [Insert Date]

To: [Vendor Name]

Address: [Vendor Address]

Dear [Vendor Contact Name],

I, [Your Name], the [Your Position] of [Your Company Name], hereby authorize the use of digital signatures for executing the vendor agreements between our companies. This authorization extends to all necessary documents related to our business relationship.

We understand that using digital signatures will provide efficiency and expedite the agreement process. We trust that you will maintain the integrity and security of our agreements.

Please consider this letter as our formal consent to proceed with the digital signature method for all future dealings.

Should you have any questions or require further information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your cooperation.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Name]

[Your Position]

[Your Company Name]

[Your Company Address]