

Workshop Registration Confirmation

Dear [Participant's Name],

Thank you for registering for the [Workshop Title] scheduled on [Date] at [Location]. We are pleased to confirm your registration.

Here are the details of the workshop:

- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Location]
- **Facilitator:** [Facilitator's Name]

Please arrive at least [Time] minutes early for registration. Bring a notebook and any materials you might need.

If you have any questions, feel free to contact us at [Contact Information].

We look forward to seeing you!

Best regards,
[Your Name]
[Your Position]
[Organization Name]