

# Authorization Letter

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], hereby authorize [Name of Participant] to enroll in the [Name of Workshop] scheduled for [Date of Workshop].

This authorization allows [Name of Participant] to participate and complete all necessary registration processes on my behalf.

If you have any questions or require further confirmation, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Organization]

[Your Address]