

# Client Agent Authorization Letter

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Agent's Name]

[Agent's Company Name]

[Agent's Address]

[City, State, Zip Code]

Dear [Agent's Name],

I, [Your Name], hereby authorize you, [Agent's Name], to act on my behalf in all business transactions related to [specify the nature of transactions, e.g., real estate, financial investments, etc.].

This authorization includes, but is not limited to:

- Negotiating terms and conditions
- Signing contracts and documents
- Making decisions related to the transactions

This authorization is effective from [start date] until [end date or "until revoked by me in writing"].

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Printed Name]