

# Fund Transfer Authorization for Salary Payment

Date: [Insert Date]

To,

[Bank Name]

[Bank Address]

Subject: Fund Transfer Authorization for Salary Payment

Dear [Bank Manager's Name],

I hereby authorize the transfer of funds for the salary payment of employees as detailed below:

## Details of Transfer:

Employee Name	Account Number	Amount
[Employee Name 1]	[Account Number 1]	[Amount 1]
[Employee Name 2]	[Account Number 2]	[Amount 2]

Total Amount: [Total Amount]

Please process this request by [Insert Deadline]. Your prompt attention to this matter will be greatly appreciated.

Thank you.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]