

Organizational Representation Consent Letter

Date: [Insert Date]

[Your Organization's Name]

[Your Organization's Address]

[City, State, Zip Code]

To Whom It May Concern,

This letter serves as a formal consent for [Name of the Representative], holding the position of [Job Title] at [Your Organization's Name], to represent our organization in matters related to [specific purpose, event, or project].

We affirm that [he/she/they] has the full authority to act on behalf of [Your Organization's Name] and to make decisions as necessary in this capacity.

If you have any questions or require further clarification, please feel free to contact us at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Job Title]

[Your Organization's Name]

[Your Contact Information]