

Corporate Agent Representation Approval

Date: [Insert Date]

To: [Agent's Name]

[Agent's Address]

Dear [Agent's Name],

We are pleased to inform you that [Company Name] has approved your representation as our corporate agent. This approval is effective as of [Effective Date] and is valid until [Expiration Date], subject to renewal upon mutual agreement.

Your responsibilities as our corporate agent will include, but are not limited to, the following:

- [Responsibility 1]
- [Responsibility 2]
- [Responsibility 3]

Please acknowledge your acceptance of this appointment by signing and returning the enclosed copy of this letter by [Return Date]. We look forward to a productive partnership.

Thank you.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Contact Information]

Enclosure: Acceptance Copy