

Permission Letter for Legal Document Processing

Date: [Insert Date]

To,

[Recipient's Name]

[Recipient's Title]

[Organization's Name]

[Organization's Address]

Dear [Recipient's Name],

I, [Your Name], hereby give permission for [Authorized Person's Name or Organization's Name] to process the legal documents on my behalf. This includes, but is not limited to, [specific documents or actions, e.g., submitting applications, collecting documents, etc.].

Details of the authorization are as follows:

- Authorized Person: [Authorized Person's Name]
- Contact Information: [Phone Number, Email Address]
- Date of Authorization: [Date]

This authorization remains in effect until [Insert Date or "revoked in writing"].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]