Delegation of Authority Letter

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], the undersigned, hereby delegate the authority to handle all legal documents pertaining to [specific purpose or case] to [Delegate's Name], whose signature is below.

This delegation includes, but is not limited to, the authority to sign, submit, and receive all necessary legal documents and correspondence related to the mentioned matter.

The delegation will remain effective until [end date] or until revoked in writing.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]
[Your Name]
[Your Title/Position]
[Your Contact Information]

Delegate's Signature: _____
Delegate's Name: [Delegate's Name]