

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I, [Applicant's Name], hereby authorize you to verify my employment status as part of the tenant screening process for the rental property located at [Property Address].

For this verification, please contact my employer:

Employer's Name: [Employer's Name]

Employer's Address: [Employer's Address]

City, State, Zip Code: [City, State, Zip Code]

Phone Number: [Employer's Phone Number]

Job Title: [Your Job Title]

Employment Dates: [Start Date] to [End Date or Present]

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you need further information.

Thank you for your understanding.

Sincerely,

[Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

[Applicant's Phone Number]