

Scholarship Award Notification

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that you have been selected to receive the [Name of Scholarship] for your upcoming overseas studies at [University/College Name] in [Country]. Your commitment to academic excellence and your dedication to [Field of Study] have impressed our selection committee.

This scholarship will cover [specify the amount or details of the coverage], and is aimed at supporting you in your educational endeavors abroad. Please find attached the scholarship agreement and details regarding the disbursement process.

To finalize the award and assist you with the overseas study authorization process, we kindly ask you to complete the attached documents and return them to us by [Insert Deadline].

Congratulations once again on this achievement! We wish you the best in your studies and look forward to hearing about your experiences abroad.

Sincerely,

[Your Name]

[Your Position]

[Organization Name]

[Contact Information]