

Approval Letter for Social Security Record Retrieval

Date: [Insert Date]

To Whom It May Concern,

This letter is to confirm that I, [Your Full Name], am granting permission for the retrieval of my social security records by [Recipient's Name/Agency].

Please find my details below:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Social Security Number: [Your SSN]

I understand that this retrieval request is essential for [state purpose, e.g., application for benefits, verification of income, etc.].

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]