

Cheque Signing Authorization Letter

Date: [Insert Date]

To Whom It May Concern,

This letter serves to formally authorize the following board members to sign cheques on behalf of [Organization Name]:

- [Board Member Name 1] - [Title/Position]
- [Board Member Name 2] - [Title/Position]
- [Board Member Name 3] - [Title/Position]

These board members are permitted to sign all cheques issued by [Organization Name] for the duration of their term. This authorization is effective as of [Effective Date] and remains valid until further notice.

If there are any questions regarding this authorization, please feel free to contact [Contact Person Name] at [Contact Information].

Sincerely,

[Your Name]
[Your Title/Position]
[Organization Name]
[Contact Information]