

# Volunteer Availability Confirmation

Dear [Volunteer Name],

Thank you for your willingness to volunteer for our upcoming school projects. We appreciate your support and dedication.

This letter is to confirm your availability as a volunteer. You have indicated that you can assist on the following dates:

- [Date 1] - [Time]
- [Date 2] - [Time]
- [Date 3] - [Time]

Please let us know if there are any changes to your schedule. We look forward to your contribution to our projects.

Thank you once again for your commitment!

Sincerely,

[Your Name]

[Your Position]

[School/Organization Name]

[Contact Information]