

# Employment Verification Letter

Date: [Insert Date]

To Whom It May Concern,

This letter is to verify the employment of **[Employee's Full Name]**, who is currently employed with us at **[Company Name]** since **[Start Date]**.

**[Employee's Full Name]** holds the position of **[Job Title]** and works on a **[full-time/part-time]** basis. Their current salary is **[Salary Amount]** per **[hour/week/month/year]**.

If you require any further information, please feel free to contact me at **[Your Phone Number]** or **[Your Email Address]**.

Thank you.

Sincerely,

**[Your Name]**

[Your Job Title]

[Company Name]

[Company Address]

[Company Phone Number]