

Employment Verification Letter

Date: [Insert Date]

[Employee Name]

[Employee Address]

[City, State, Zip Code]

Dear [Employee Name],

This letter is to verify your employment with [Company Name] as per your job offer acceptance dated [Offer Date].

Position: [Job Title]

Start Date: [Start Date]

Employment Status: [Full-time/Part-time]

Salary: [Salary Information]

Please let us know if you require any additional information.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]