

Utility Account Management Authorization

Date: _____

Utility Company Name
Utility Company Address
City, State, Zip Code

Dear [Utility Company Representative],

I, [Your Full Name], residing at [Your Address], hereby authorize [Authorized Person's Full Name], to act on my behalf in managing my utility account with [Utility Company Name].

This authorization includes, but is not limited to, the following:

- Access to account information
- Making payments
- Updating account details
- Requesting disconnections or reconnections

My account number is: [Your Account Number]

This authorization is effective immediately and will remain in effect until revoked in writing.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Phone Number]
[Your Email Address]