

Utility Account Management Authorization Letter

Date: [Insert Date]

To: [Utility Company Name]

Address: [Utility Company Address]

Subject: Authorization for Joint Account Management

Dear [Utility Company Representative],

I, [Your Full Name], residing at [Your Address], hereby give my authorization to [Joint Account Holder's Full Name], residing at [Joint Account Holder's Address], to manage and make decisions regarding the utility account associated with account number [Account Number].

This authorization includes, but is not limited to, the following actions:

- Accessing account information
- Making payments
- Requesting changes to service
- Addressing inquiries or concerns

This authorization is effective immediately and will remain in effect until revoked in writing by either party.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]