

Utility Account Management Authorization for Billing Inquiries

Date: [Insert Date]

To Whom It May Concern,

I, [Your Full Name], residing at [Your Address], am writing to authorize [Authorized Person's Full Name] to access my utility account and manage all billing inquiries on my behalf.

Account Number: [Your Account Number]

This authorization includes, but is not limited to, the following actions:

- Inquiries regarding billing statements
- Requests for payment arrangements
- Disputing charges on my account
- Updates to personal information associated with the account

This authorization is valid from [Start Date] to [End Date].

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]