

Empowerment Letter

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], holder of ID number [Your ID Number], residing at [Your Address], hereby empower [Empowered Person's Name], holder of ID number [Empowered Person's ID Number], to act on my behalf in all matters relating to the signing of documents pertaining to [specific purpose or project].

This empowerment is effective from [Start Date] to [End Date].

Thank you for your assistance.

Sincerely,

[Your Signature]

[Your Printed Name]