

Authorization Letter for Signatory Rights

Date: _____

To Whom It May Concern,

I, **[Your Name]**, holding the position of **[Your Position]** at **[Your Company Name]**, hereby authorize **[Authorized Person's Name]**, who holds the position of **[Authorized Person's Position]**, to act on my behalf in matters of signatory rights.

This authorization includes the power to sign documents and contracts related to **[Specify the scope of authorization]** effective immediately and until further notice.

Should you have any queries regarding this authorization, please feel free to contact me at **[Your Contact Information]**.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Signature (if sending a hard copy)]