

# Authorization Letter for Student Excursion

Date: \_\_\_\_\_

To Whom It May Concern,

I, the undersigned, authorize my child, **[Student's Name]**, a student in **[Grade/Class]**, to participate in the school excursion to **[Destination]** on **[Date]**.

I understand that the excursion will be supervised by school staff and that all necessary precautions will be taken to ensure the safety of all students.

If you have any questions or require further information, please feel free to contact me at **[Your Phone Number]** or **[Your Email Address]**.

Thank you for your attention.

Sincerely,

**[Your Name]**  
Parent/Guardian of **[Student's Name]**  
**[Your Address]**