

# Delegation Letter for Property Purchase

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

## **Subject: Delegation for Property Purchase**

Dear [Recipient's Name],

I, [Your Name], hereby delegate authority to [Delegate's Name] to act on my behalf regarding the purchase of the property located at [Property Address]. This delegation includes the authority to negotiate terms, sign agreements, and complete any necessary documentation related to the purchase.

This delegation is effective from [Start Date] until [End Date] or until revoked in writing.

Thank you for your attention to this matter. Should you have any questions, please feel free to contact me.

Sincerely,

[Your Signature]

[Your Printed Name]