

# Authorization Letter for Passport Renewal

Date: [Insert Date]

To Whom It May Concern,

I, [Your Full Name], bearing the passport number [Passport Number], hereby authorize [Authorized Person's Full Name] to act on my behalf in all matters pertaining to my passport renewal.

This authorization includes, but is not limited to, signing necessary documents, submitting the application, and collecting the renewed passport.

The reason for this authorization is [Brief Reason for Authorization].

Please provide [Authorized Person's Full Name] with the necessary assistance required for the completion of this process.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Full Name]

[Your Address]

[Your Phone Number]

[Your Email Address]