

Vehicle Usage Authorization for Student Transportation

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], the parent/guardian of [Student's Name], hereby authorize the use of my vehicle, [Vehicle Description - Make, Model, Year, License Plate], for the purpose of transporting my child to and from [Destination, e.g., school, extracurricular activities].

This authorization is valid from [Start Date] to [End Date]. I kindly request that you allow [Authorized Person's Name] to drive my vehicle during this period.

For any questions or further confirmation, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]