

Vehicle Usage Authorization

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], hereby authorize my family member, [Name of Authorized Person], to use my vehicle, [Make, Model, Year, License Plate Number], for family outings during the period of [Start Date] to [End Date].

This authorization covers all trips made for family activities, including but not limited to, weekend getaways, family gatherings, and other recreational purposes.

Should you require any further information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Address]

[Your Signature (if printed)]