

# Credit Card Authorization Letter

Date: \_\_\_\_\_

To Whom It May Concern,

I, **[Your Name]**, authorize the use of my credit card for online purchases made on my behalf.

Credit Card Information:

- Cardholder Name: **[Your Name]**
- Card Number: **[xxxx-xxxx-xxxx-xxxx]**
- Expiration Date: **[MM/YY]**
- Billing Address: **[Your Billing Address]**

This authorization is valid for the following transactions:

- Transaction Description: **[Description]**
- Transaction Amount: **[Amount]**
- Merchant Name: **[Merchant]**

Please contact me at **[Your Phone Number]** or **[Your Email]** for any further information.

Thank you for your attention to this matter.

Sincerely,

**[Your Signature]**

**[Your Printed Name]**