

Credit Card Authorization Letter

Date: [Insert Date]

To Whom It May Concern,

This letter serves as authorization to charge my credit card for the upcoming event registration.

Event Details

- Event Name: [Insert Event Name]
- Date of Event: [Insert Event Date]
- Location: [Insert Event Location]
- Registration Fee: [Insert Registration Amount]

Cardholder Information

Name: [Insert Cardholder Name]

Email: [Insert Cardholder Email]

Phone Number: [Insert Cardholder Phone Number]

Credit Card Details

Card Type: [Visa/MasterCard/etc.]

Card Number: [Insert Card Number]

Expiration Date: [Insert Expiration Date]

CVV: [Insert CVV]

I hereby authorize [Insert Organization Name] to charge my credit card for the event registration fee.

Signature: _____

Date: [Insert Date]

Thank you for your assistance.

Sincerely,
[Insert Cardholder Name]