

Third-Party Authorization Letter

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], of [Your Address], hereby authorize [Authorized Person's Name] to act on my behalf in managing my account with [Company/Organization Name], Account Number: [Account Number].

This authorization allows [Authorized Person's Name] to perform the following transactions and inquiries:

- [Specify transaction or inquiry 1]
- [Specify transaction or inquiry 2]
- [Specify transaction or inquiry 3]

This authorization is valid until [Insert Expiration Date] or until revoked in writing by me.

Thank you for your cooperation.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]