

Innovation Award Nomination Announcement

Dear Team,

We are excited to announce the launch of the annual **Innovation Award**, aimed at recognizing and celebrating the extraordinary contributions and innovative efforts of our employees.

This award honors those who demonstrate creativity, problem-solving, and the ability to enhance our organization through innovative practices and ideas.

Nomination Process:

- Nominations are open from **[Start Date]** to **[End Date]**.
- Any employee can nominate a team member or themselves.
- Please complete the nomination form available on our intranet.

Award Criteria:

- Creativity and originality of the idea.
- Impact on the organization and its goals.
- Collaboration and teamwork.

The winner will be announced on **[Announcement Date]** during our annual awards ceremony and will receive a certificate and a prize.

We encourage everyone to participate and showcase the innovative spirit of our organization!

Best regards,

[Your Name]
[Your Position]
[Company Name]