Current Inventory Levels Update

Dear [Supplier's Name],

We hope this message finds you well. We are reaching out to provide you with an update on our current inventory levels as of [Date].

Product Name	SKU	Current Stock Level	Reorder Level	Lead Time
[Product 1]	[SKU 1]	[Quantity]	[Reorder Quantity]	[Time]
[Product 2]	[SKU 2]	[Quantity]	[Reorder Quantity]	[Time]

We appreciate your continued support and look forward to working with you to maintain our stock levels effectively. Please let us know if you have any questions or need further information.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]
[Contact Information]