

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Lender's Name]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a recalculation of the interest rate associated with my business loan, account number [Your Account Number].

Due to [brief explanation of circumstances or reasons such as changes in market rates, financial difficulties, or improvements in credit score], I believe it is in the best interest of both parties to re-evaluate the current terms of my loan.

I appreciate your attention to this matter and would like to discuss the possibility of adjusting the interest rate to reflect the current financial environment. Please let me know a convenient time for us to discuss this further.

Thank you for your consideration.

Sincerely,

[Your Name]
[Your Title]
[Your Business Name]