

Update on Operational Hour Changes

Dear Valued Customers,

We hope this message finds you well. We are writing to inform you of changes to our operational hours.

Effective from **[Start Date]**, our new hours of operation will be as follows:

- Monday to Friday: **[New Hours]**
- Saturday: **[New Hours]**
- Sunday: **[Closed/Open Hours]**

We appreciate your understanding and continued support. Should you have any questions or concerns, please feel free to reach out to us.

Thank you for your attention.

Best Regards,
[Your Name]
[Your Position]
[Company Name]
[Contact Information]