

# Notice of Revised Operating Times

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you of changes to our operating hours that will take effect starting [Effective Date].

The new operating times are as follows:

- Monday to Friday: [New Hours]
- Saturday: [New Hours]
- Sunday: Closed

We appreciate your understanding and support as we implement these changes. If you have any questions or concerns, please feel free to reach out to us at [Your Contact Information].

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]