

# Scholarship Opportunity for Undergraduate Applicants

Dear [Applicant's Name],

We are pleased to announce the availability of our [Scholarship Name] for undergraduate students pursuing [Field of Study]. This scholarship aims to support talented individuals who demonstrate academic excellence and a commitment to their educational goals.

## Eligibility Criteria:

- Must be enrolled in an accredited undergraduate program
- Minimum GPA of [GPA Requirement]
- Demonstrated financial need
- Submit application by [Application Deadline]

## Application Process:

To apply, please submit the following documents:

1. Completed application form
2. Two letters of recommendation
3. Personal statement (maximum 500 words)
4. Official transcript

For more information and to download the application form, please visit our website at [Website URL].

We encourage you to take advantage of this opportunity. If you have any questions, feel free to contact us at [Contact Email] or [Contact Phone Number].

Best regards,

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]