

Shipping Delay Notification

Dear [Customer Name],

We hope this message finds you well. We are writing to inform you of a delay affecting the shipping of your recent order #[Order Number].

Due to [reason for delay, e.g., unforeseen circumstances, adverse weather, etc.], your order is now expected to arrive later than anticipated. We sincerely apologize for any inconvenience this may cause.

We are actively working with our shipping partners to expedite the process, and we will keep you updated as we receive more information.

Thank you for your understanding and patience during this time.

Best regards,

[Your Company Name]

[Contact Information]